

DRAFT - BELLS CORNERS UNITED CHURCH BOARD MEETING MINUTES

MEETING: No. 6 – 2021-2022

DATE & LOCATION: Oct 20th, 2021 7:00 pm held virtually on Zoom

PURPOSE: To carry out the business of BCUC Church

Board **CHAIR:** Jordan Berard

PRESENT:

Rev. Lorrie Lowes	Susan Young
Jordan Berard	Rev. Kim Vidal
Ellen Boynton	David Stafford
Bill Johnson	Will Wightman
Sue Morrison	Norm Pound
Bill McGee	Desna Sulway
Ross Brown	Mark McDonald

REGRETS:

GUESTS: Sue Morrison, Bill McGee, Ross Brown, Mark McDonald.

NEXT MEETING: Wednesday, Nov. 17, 2021

1. **Opening Remarks** Chair

2. **Devotions** Will

Will read “Cows on the Dock Rd.” and led us in prayer.

3. **Accepting of Corresponding Members** Chair

Ellen moved that we accept Ross Brown, Mark McDonald and Sue Morrison as corresponding members. David Seconded. All Approved.

4. **Approval of Agenda** Chair

David moved that we approve the Agenda. Norm Seconded. All Approved.

5. **Approval of Minutes** Chair

5.1. Sept 15th, 2021

Ellen moved that we approve the minutes from the September 15th 2021 Board meeting. Lorrie Seconded. Approved.

6. **Standing Reports**

6.1. **Ministers’ Report (Page 4-6)** Rev. Kim/ Rev. Lorrie

- Change of Membership Status – Rev. Kim moves that the membership status of Susan TeGrotenhuis be changed in the historic roll due to death. Seconded by David, Approved.
- Transfer of Membership – Rev. Kim moves that we approve the transfer of membership of Rev. Victor & Sally Lujetic and Ruby & Simon Linforth to BCUC on Sunday, Oct. 31st and that their names be added to the historic roll as full members. Seconded by Lorrie, Approved.

6.2. Finance Report (Page 7-15)

Bill

Bill McGee presented the finance report on behalf of the Finance Committee. Weekly Givings are down. An update is to be provided in the Bulletin.

David made a motion to receive the report. Seconded by Susan. Approved.

Bill also commented on a few minor discrepancies between the UCC's Financial Handbook and the way that BCUC has been operating. Of importance is that the Financial Handbook recommends making on minimal information related to salaries available to the congregation and the public.

6.3. M&P (Page 16)

David

The M&P report is attached to these minutes. Items include an update on the TeGrotenhuis family, Lorrie's leave, and the payment for the Summer Student, Liam Eaton.

7. New Business

7.1. Monthly Report from Worship Commission (Page 17)

Sue /

Chair

Not much has changed since last month, but the province will be making changes to capacity limits in the next few days. Sue and the Worship Commission will keep an eye on these changes and update plans accordingly.

The question of whether coffee should be served outside after services was brought again. It'll be revisited in the next board meeting in light of the province's anticipated changes.

7.1.1. Motion to Renew Worship Commission Mandate

David moved to renew the worship commission mandate for another month, Susan seconded. Approved.

7.2. Moodie Scholarship Winner

Chair

Veedant Srivastava is the Moodie Scholarship Winner, he is a graduate of Sir Robert Borden HS. Ellen will be making the presentation at a virtual OCDSB Board meeting on October 26.

7.3. Finance Committee - Chair and Treasurer Changes

Chair

Bill Johnson is stepping down after 17 years as Chair of FMC. His service will be acknowledged at an upcoming service. Ellen moved that Bill McGee become the new Chair of FMC and Ross Mutton is the new treasurer. David Seconded. Approved.

7.4. Vaccination mandates

Chair

A lengthy discussion was had about vaccination mandates in places of worship. The Ontario government does not currently require places of worship to have mandates for worship services. Because we also rent our space to outside groups, the onus is on those groups to enforce a mandate (Jordan to confirm that this covers us for liability issues).

Some congregations currently have mandates, but there is no direction from UCC. Our ministerial team does not feel comfortable with having a mandate. Questions of enforcement were also raised.

Sue and the Worship Commission were commended for keeping the congregation safe using the recommendations around distancing, masking and sanitizing provided by Ottawa Public Health and the province.

It was agreed that, at the present time, BCUC would not create a vaccination mandate for worship services. The topic will be revisited if we decide to increase capacity and no longer feel that distancing is possible.

It was noted that the provincial government will be changing capacity limits and mandate requirements in the next few days. The Worship Commission and Property will monitor these changes.

7.5. Outdoor Market

Ellen

Ellen reported that the total raised by the (very rainy!) Outdoor Market was \$6281.

7.6. Cleaning at the Church

Ross

There has not been a cleaning staff at the church in some time. Ross and Jean have been completing most of the cleaning and we have saved a substantial amount as a result. The Nursery has been sanitizing things themselves. The Property committee also has been restocking and cleaning as well. Winter is coming though. Signage is going to be put up to not wear outdoor footwear in the sanctuary.

7.7. Two Men and a Stove

David

Plans are being made to offer meals in the new year depending on regulations at the time.

8. Other Business

8.1. Devotions: for Wednesday, Nov 17th, 2021

Chair

Ellen has volunteered.

9. Next Meeting:

Chair

9.1. Regular Board Meeting – Wednesday, Nov. 17, 2021.

10. Closing Prayer

Rev. Lorrie

MINISTERS' REPORT

BCUC Board Meeting – Oct 20, 2021

Kim's Report:

Here are the highlights of my ministry from Sept 16 to Oct 20, 2021:

Worship:

During this period, onsite worship service was held in the church building with a maximum number of 50 people and will continue this way until further notice. The weekly worship service continues to be offered via YouTube, link of which is posted on our website, and Facebook. In addition to recording my input for the weekly online service, I also prepare the weekly Powerpoint slides. The service is also available via telephone and text format.

Lorrie & I would like to offer thanks to Sue & Rick Morrison, Griz Morrison, Angela Starchuk, Ken Kim, Connie Davidson and others who have come forward to help with technical stuff during Abe's leave of absence.

- **Sept 19** – Creation Time 2 – Lorrie led the onsite service in the morning while I did the story time for the young at heart. At 2 pm, I led the Annual Cemetery Memorial Service held at the Christ Church Anglican.
- **Sept 26** – Creation Time 3 – Sermon Focus: Being “stumbling blocks or stepping stones.”
- **Oct 3** – World Communion Sunday / Creation Time 4 – We held a celebration of the sacrament of communion at the onsite service and agape meal online. Sermon focus: how we include children in communion and the life of the congregation as a whole.
- **Oct 10** – Thanksgiving Sunday / Creation Time 5. Sermon Focus: give thanks and live thanks.
- **Oct 17** – 21st Sunday after Pentecost. Celebration of Baptism for Makenzie Bertrand Thomas at the onsite service. Sermon focus: if you want to sit beside Jesus, prepare yourself to a life of service.

Christian Education:

- Plans and facilitates the weekly Lectionary Group discussion every Tuesday at 10:30 am via Zoom.
- Attended the Worship/CE meeting on Oct. 6, 2021 and presented the Worship Planning for Sept-Nov, 2021.

Pastoral & Spiritual Care:

- Offers pastoral and spiritual care to members and adherents through emails and phone calls. Follow up calls were offered to those who were recovering from treatment and for those who were ill and the grieving.
- Participates in a weekly simultaneous virtual Prayer Circle every Wednesday at 8 pm from home.
- Sends the weekly worship service and announcements to the activity coordinators of retirement homes (Stillwater Creek, Lynwood Lodge & Valley Stream Manor) to print copies for our members and adherents residing in those retirement homes mentioned.
- Reports to Ronalie Abbey of people who need greeting cards (thinking of you, sympathy, get well soon, birthday, etc.) on behalf of BCUC.
- Continues to update the spreadsheet of members that we have been in touch with through phone calls, emails or cards.
- Sent a Thanksgiving message through email to keep in touch with people.
- Officiated a Memorial Service of Sophie Manuel on Oct 6 at Pinecrest Cemetery.
- Officiated a Labyrinth Memorial Service (for the immediate and extended family members) in memory of Susan TeGrotenhuis on October 9 in Spencerville.

Other Meetings/BCUC Events:

- Baptismal Meeting with Jessica & Kory Thomas via Zoom on Sept 23rd.

- Zoom Meeting with Monique Bellefeuille & Tim MacMillan on Sept 27 regarding their upcoming wedding in November.
- Membership Meeting with Rev. Victor & Sally Lujetic via ZOOM on Sept. 29.
- Attended the Outdoor Market on Oct 16.

Wider Church/ National UCC:

- Attended a UCC Consultation on the Anti-Racism Action Plan via ZOOM on Sept 20
- Participated in a UCC Filipino Ministers’ Network Meeting via ZOOM on Sept. 29

Continuing Education:

- Attended a webinar on the book of Revelation offered by scholar & theologian, Bart Ehrman on Sept. 18 via Zoom.
- Attend the Queen’s Annual Theological Conference via ZOOM on October 18-20 with the theme: “Pathways Toward Regeneration”.

Backstory Preaching Mentorship Program:

- Regular weekly attendance in “lectio” (Monday) and “oratio” (Wednesday) sessions.
- Sermon Camp Weekly Session – Sept. 21
- Seasonal Sermon Prep for Advent & Christmastide – Sept 28
- Mentorship Orientation – Oct 13

Motions: (for Board Approval)

1- Change of Membership Status – I move that the membership status of Susan TeGrotenhuis be changed in the historic roll due to death. Seconded by_____.

2- Transfer of Membership – I move that we approve the transfer of membership of Rev. Victor & Sally Lujetic and Ruby & Simon Linforth to BCUC on Sunday, Oct. 31st during the onsite worship service and that their names be added to the historic roll as full members. Seconded by_____.

**Blessings,
Rev. Kim**

Diaconal Minister’s Report to the Board – October 20, 2021

Working in Ministry On-line and In Person

I continue to share in the planning, writing and recording of the weekly worship service. I led worship on September 19 and will lead the SOSA Sunday service this week on October 24. I officiated the wedding of Mandy Spear and Derek Falls in Consecon, Ontario on September 25.

Pastoral Care

I have been keeping in touch with people from the congregation by phone, email and Zoom and I have taken part in our Wednesday night Prayer Circle. The Outdoor Market on October 16 was also a great way to connect with members of the congregation and the community.

On October 9, I facilitated the labyrinth walk at the Celebration of Life for Susan TeGrotenhuis at their farm in Spencerville.

Christian Education

We continue to offer resources to children, youth, and families through activities offered online.

I continue to host and co-facilitate the weekly Lectionary Study on Zoom, taking on the responsibility for planning and facilitating when I am leading worship.

On September 29, I co-facilitated a membership “class” with Victor and Sally Lujetic.

Other Committee Work

I host the monthly board meetings and other committee meetings as required through Zoom.

I hosted and attended the meeting of the Interfaith Committee on September 23.

On October 6, I hosted and attended the Worship/CE committee meeting

On September 17 and October 14, I hosted and attended the meetings of the SOSA Committee. I also represented BCUC at a national meeting regarding GLI in the absence of Clarke and Ellie Topp.

Outreach

Our Zambia Project continues with over \$9000 raised of our commitment of approximately \$12000 for the construction of the Church/Community building. Any money over and above the amount needed for this (which fluctuates with the change in the strength of a very volatile Zambian kwacha) will go toward supporting Camp Chipembi. This summer day camp is an ongoing project and will require our support each year as part of our partnership with Emmanuel UC and Chipembi.

Other

I attended the meeting of the Board of directors for OWECC on September 15 and will again on October 20. When available, I assist the chaplain, Steve Zink, with a virtual Bible Study for the folks at Regina Towers.

I continue to take part in a bi-weekly Midrash Study group with several diaconal ministers from this area.

DOTAC (Diakonia of the Americas and the Caribbean) hold a prayer gathering on the first of each month, which I attend.

I continue to be in contact with the local DUCC (Diaconate of the United Church of Canada) through regular meetings.

As always, let me express my gratitude for all you do to support us in our ministry.

Respectfully submitted,

Rev. Lorrie Lowes

Diaconal Minister

'Bells Corners United Church - OPERATING FUND' Balance Sheet As at 31/08/2021

'ASSET

'Current Assets

'Operating Fund	<u>-22,856.19</u>	
'Total Operating Bank Account		-22,856.19
'Loblaws Program Bank Account		21,522.12
'Certificate Inventory	<u>14,650.00</u>	
'Total Certificates Inventory		14,650.00
'Bequest		87,051.44
'BMO InvestorLine - Cash		1,584.94
'Donated Securities		33,590.55
'Endowment Trust Fund Bank	20,703.19	
'Endowment Trust Mutual Fund	<u>110,742.75</u>	
'Total Endowmnet Trust Fund		131,445.94
'D.A. Moodie Scholarship Fund		6,259.45
'Loan To Loblaws Program		19,010.00
'Receivable from Directed Funds		286.77
'Accounts Receivable General		4,881.72
'Prepaid Expenses		<u>2,443.40</u>
'Total Current Assets		<u>299,870.14</u>

'Fixed Assets

'Property Building & Equip.	500,494.69	
'Property Buildings & Equip Addition	<u>10,513.00</u>	
'Total Property Building & Equip		<u>511,007.69</u>
'Total Fixed Assets		<u>511,007.69</u>

'TOTAL ASSET 810,877.83

'LIABILITY

'Current Liabilities

'Loan to start up Loblaws Program		19,010.00
'Owing to Directed Funds		7,327.06
'Due to Endowment Fund (from OF)		123,219.63
'Due to OF (from Endowment)		-123,219.63
'Due to DF (from Endowment)		180.00
'Accounts Payable		<u>29,024.66</u>
'Total Current Liabilities		<u>55,541.72</u>

'TOTAL LIABILITY 55,541.72

'EQUITY

'Members' Equity

'Operating Surplus -Deficit Jan 1 51,287.66

'Net Operating Results -70,647.79

'Endowment Trust Fund Jan 1 2,973.12

'Endowment Trust Current Givings 262,103.10

'Endowment Trust Current Expenses -1,387.67

'Endowment Trust Current Balance 263,688.55

'Capital Fund 511,007.69

'Total Members' Equity 755,336.11

'TOTAL EQUITY 755,336.11

'LIABILITIES AND EQUITY 810,877.83

'Generated On: 14/10/2021

'Bells Corners United Church - OPERATING FUND
 'Comparative Income Statement
 Month of August, 2021/2020

	'Actual 01/08/2021 to 31/08/2021	'Actual 01/08/2020 to 31/08/2020	
'REVENUE			
'General Operating Fund			
'Weekly Givings	9,450.00	11,070.00	
'Monthly PAR Givings	12,974.66	13,292.65	
'Loose	<u>75.00</u>	<u>0.00</u>	
'Total Givings		22,499.66	24,362.65
'Group Room Rentals	2,020.00	0.00	
'Other Room Rentals	175.00	0.00	
'Parking Fees	<u>0.00</u>	<u>120.00</u>	
'Property Rentals		2,195.00	120.00
'Misc income	<u>0.00</u>	<u>1,866.81</u>	
'Total Other Income		0.00	1,866.81
'Other Fundraising	<u>0.00</u>	<u>-182.86</u>	
'Total Events		<u>0.00</u>	<u>-182.86</u>
'Total General Operating Fund		<u>24,694.66</u>	<u>26,166.60</u>
'TOTAL REVENUE		<u>24,694.66</u>	<u>26,166.60</u>
'EXPENSE			
'Ministry And Personnel			
'Minister B Salary	6,939.83	4,526.95	
'Minister B - Housing Allowance	0.00	2,263.47	
'Minister B - Telephone	66.67	66.67	
'Minister B - Pension	624.58	611.14	
'Minister B - Health, Ins.	<u>598.01</u>	<u>490.05</u>	
'Total -Minister B		8,229.09	7,958.28
'DM Salary	4,431.83	2,409.13	
'DM Telephone	66.67	66.67	
'DM Pension Expense	398.86	325.23	
'DM Health, Ins.	381.89	256.11	
'DM Housing Allowance	<u>0.00</u>	<u>1,204.56</u>	
'Total DM		5,279.25	4,261.70
'Secretaries Pension Benefe		108.17	123.48

'Secretaries Insurance Bene	101.75	97.23
'Payroll Service Charge	25.25	25.06
'Organist Salary	3,481.08	3,406.08
'Secretaries	1,352.34	2,539.78
'EI Expense	351.39	328.02
'CPP Expense	464.90	488.32
'Organist Pension	313.30	306.55
'Organist Insurance Ben.	<u>294.70</u>	<u>241.40</u>
'Total Ministry & Personnel	<u>20,001.22</u>	<u>19,775.90</u>
'Service And Outreach		
'Mission And Service	<u>3,316.67</u>	<u>3,250.00</u>
'Total Service And Outreach	<u>3,316.67</u>	<u>3,250.00</u>
'Property Management - Operating Exp		
'General Maintenance - Interior	0.00	139.40
'General Maintenance - Exterior	280.82	56.80
'General Maintenance - Property U _____	<u>138.62</u>	<u>0.00</u>
'Subtotal - General Maintenance	419.44	196.20
'Furnace Maintenance	164.76	149.97
'Natural Gas	21.39	64.25
'Electricity	248.71	227.95
'Water and Sewer	347.08	175.58
'Snow Removal and Shovelling	0.00	252.00
'Custodial Services _____	<u>70.00</u>	<u>0.00</u>
'Sub-Total - Janitorial Services	70.00	0.00
'Telephone	149.70	149.70
'Internet & Web Hosting	36.00	0.00
'Photocopier (Contract) _____	<u>159.00</u>	<u>159.00</u>
'Sub-total - Telecommunications	344.70	308.70
'Fire Equip. Testing and Mainten _____	<u>0.00</u>	<u>410.00</u>
'Sub-total Fire Alarm/Security	0.00	410.00
'Total Property Mgt.Operating Expens	<u>1,616.08</u>	<u>1,784.65</u>
'Financial Management		
'Interest Payments/Serv Chg	167.06	192.97
'Bookkeeping	<u>406.00</u>	<u>364.00</u>
'Total Financial Management	<u>573.06</u>	<u>556.97</u>
'Communications		
'Comm Stationary & Supplies	<u>0.00</u>	<u>90.33</u>
'Total Communication Expens	<u>0.00</u>	<u>90.33</u>
'Christian Education		

'Christ Education Material	<u>119.76</u>	<u>0.00</u>
'Total Christian Education	<u>119.76</u>	<u>0.00</u>
'Worship		
'Tuning	<u>0.00</u>	<u>140.00</u>
'Total Worship	<u>0.00</u>	<u>140.00</u>
'Miscellaneous		
'Presbytery	1,245.67	1,245.67
'Pastoral Care	65.52	0.00
'Trustees - Insurance	1,056.60	850.32
'Stinson Bequest Expenses	0.00	14,460.60
'HST - PST portion 8%	107.81	621.01
'HST - GST portion 5%	<u>73.37</u>	<u>389.69</u>
'Total Miscellaneous	<u>2,548.97</u>	<u>17,567.29</u>
'TOTAL EXPENSE	<u>28,175.76</u>	<u>43,165.14</u>
'NET INCOME	<u>-3,481.10</u>	<u>-16,998.54</u>

'Generated On: 14/10/2021

'Bells Corners United Church - OPERATING FUND
'Comparative Income Statement
January 1 - August 31, 2021/2020

	<u>'Actual</u> 01/01/2021 to 31/08/2021	<u>'Actual</u> 01/01/2020 to 31/08/2020
'REVENUE		
'General Operating Fund		
'Weekly Givings	90,621.00	104,300.30
'Monthly PAR Givings	105,606.60	104,694.88
'Initial	90.00	216.00
'Loose	102.80	259.62
'Donations	5,054.00	0.00
'Donations (Shares)	0.00	9,126.35
'Sunday School Collections	<u>0.00</u>	<u>2.20</u>
'Total Givings	201,474.40	218,599.35
'Rental Agreements	9,600.00	4,800.00
'Group Room Rentals	5,015.00	8,770.00
'Other Room Rentals	175.00	3,820.00
'Funeral Fees	60.00	0.00
'Parking Fees	<u>240.00</u>	<u>480.00</u>
'Property Rentals	15,090.00	17,870.00
'GST Rebate/Interest/Inv. Income	12.47	17.34
'Misc income	0.00	3,360.39
'Bulletin Sponsorship	<u>0.00</u>	<u>380.00</u>
'Total Other Income	12.47	3,757.73
'Loblaws Certificate Program	1,750.15	2,031.80
'Other Fundraising	<u>609.11</u>	<u>-42.86</u>
'Total Events	2,359.26	1,988.94
'Special Stewardship Program	<u>500.00</u>	<u>675.00</u>
'Total General Operating Fund	<u>219,436.13</u>	<u>242,891.02</u>
'TOTAL REVENUE	<u>219,436.13</u>	<u>242,891.02</u>

'EXPENSE

'Ministry And Personnel		
'Minister B Salary	55,518.64	36,215.60
'Minister B - Housing Allowance	0.00	18,107.76
'Minister B - Telephone	533.36	466.68
'Minister B - Auto Allowance	0.00	58.38

'Minister B - Pension	4,996.64	4,889.12	
'Minister B - Health, Ins.	<u>4,784.08</u>	<u>3,920.40</u>	
'Total -Minister B		65,832.72	63,657.94
'DM Salary	33,977.48	20,100.74	
'DM Telephone	533.36	416.68	
'DM Pension Expense	3,057.94	2,556.65	
'DM Health, Ins.	2,927.84	2,013.29	
'DM Housing Allowance	<u>0.00</u>	<u>8,306.43</u>	
'Total DM		40,496.62	33,393.79
'Education - Ministers		643.48	103.70
'Secretaries Pension Benefe		782.93	803.16
'Secretaries Insurance Bene		736.50	719.82
'Payroll Service Charge		266.28	258.33
'Organist Salary		27,848.64	27,248.64
'Secretaries		23,928.77	24,861.27
'EI Expense		2,765.63	2,667.32
'CPP Expense		3,679.41	3,656.51
'Supply And Appreciation		0.00	750.00
'M & P Miscellaneous		38.00	0.00
'Organist Pension		2,506.40	2,452.40
'Organist Insurance Ben.		<u>2,357.60</u>	<u>1,931.20</u>
'Total Ministry & Personnel		<u>171,882.98</u>	<u>162,504.08</u>
'Service And Outreach			
'Mission And Service		26,533.32	26,000.00
'Membership Multifaith Housing		100.00	100.00
'Ottawa Westend Chaplaincy		<u>4,700.00</u>	<u>4,000.00</u>
'Total Service And Outreach		<u>31,333.32</u>	<u>30,100.00</u>
'Property Management - Operating Exp			
'General Maintenance - Infrastructur	519.89	412.95	
'General Maintenance - Interior	437.76	1,002.35	
'General Maintenance - Exterior	280.82	276.80	
'General Maintenance - Property Use	<u>138.62</u>	<u>0.00</u>	
'Subtotal - General Maintenance		1,377.09	1,692.10
'Furnace Maintenance		1,318.08	1,199.76
'Natural Gas		2,842.72	3,733.99
'Electricity		5,682.68	3,769.85
'Water and Sewer		1,009.34	889.14
'Snow Removal and Shovelling		4,519.75	4,718.47
'Contract Janitorial Services	2,650.00	6,879.00	
'Custodial Services	<u>490.00</u>	<u>218.00</u>	
'Sub-Total - Janitorial Services		3,140.00	7,097.00
'Telephone	1,201.26	1,483.55	

'Internet & Web Hosting	306.00	542.89
'Photocopier (Contract)	1,272.00	1,272.00
'Photocopier Use	<u>212.05</u>	<u>779.48</u>
'Sub-total - Telecommunications	2,991.31	4,077.92
'Fire Equip. Testing and Maintenance	0.00	410.00
'Security Monitoring and Maintenance	<u>308.00</u>	<u>162.00</u>
'Sub-total Fire Alarm/Security	<u>308.00</u>	<u>572.00</u>
'Total Property Mgt.Operating Expens	<u>23,188.97</u>	<u>27,750.23</u>
'Financial Management		
'Interest Payments/Serv Chg	1,578.31	1,701.69
'Envelopes	403.00	443.00
'Bookkeeping	4,384.00	5,066.50
'Financial Man Miscellaneou	<u>302.62</u>	<u>200.00</u>
'Total Financial Management	<u>6,667.93</u>	<u>7,411.19</u>
'Communications		
'Postage	276.00	387.00
'Comm Stationary & Supplies	60.70	247.68
'Pamphlets	0.00	1,045.01
'Communications Miscellaneo	<u>166.70</u>	<u>38.85</u>
'Total Communication Expens	<u>503.40</u>	<u>1,718.54</u>
'Christian Education		
'Christ Education Material	<u>167.76</u>	<u>62.58</u>
'Total Christian Education	<u>167.76</u>	<u>62.58</u>
'Worship		
'Tuning	140.00	400.00
'Music	0.00	1,346.20
'Worship Materials	<u>675.81</u>	<u>116.35</u>
'Total Worship	<u>815.81</u>	<u>1,862.55</u>
'Miscellaneous		
'Stewardship	0.00	32.97
'Board Operations	329.17	0.00
'Presbytery	9,965.32	9,965.32
'Pastoral Care	328.72	0.00
'Trustees - Insurance	8,452.80	6,802.56
'Stinson Bequest Expenses	30,022.17	14,460.60
'HST - PST portion 8%	3,982.18	2,766.83
'HST - GST portion 5%	<u>2,443.39</u>	<u>2,072.90</u>
'Total Miscellaneous	<u>55,523.75</u>	<u>36,101.18</u>

'TOTAL EXPENSE	<u>290,083.92</u>	<u>267,510.35</u>
'NET INCOME	<u>-70,647.79</u>	<u>-24,619.33</u>

'Generated On: 14/10/2021

Ministry & Personnel Committee Report to the BCUC Board, October 20, 2021.

The Committee last met October 12, 2021

Report on the TeGrotenhuis Family

Abe TeGrotenhuis is on compassionate leave. BCUC owes him at least 4 weeks' vacation, plus time off to process the death of his wife Susan and to see to the needs of his daughters and extended family.

Lorrie Lowes:

To compensate Rev. Lowes for the extra time she needs to cover for Rev. Kim while she is away on leave, M&P has agreed to advance her one additional week of leave to be taken within the 2021 – 2022 Pastoral Year (i.e., before June 30, 2022). This would be our recommendation.

Draft 2022 M&P Budget

The draft 2022 budget was presented in September with estimated calculations for Social Benefits, which are still unavailable. The 2022 budget will be in the area of \$283,000 all inclusive. Letters to the Clergy have been presented with their respective 2022 salaries for the purpose of CRA Clergy deductions for housing.

BCUC Summer Student

Liam Eaton has returned to school and the Federal Grant has been authorized. I understand "it is in the mail!"

Non-active Clergy Congregational Membership

Regarding this item from the last Board meeting, the "non-Active" phrase is my misnomer. The Manual (2021) Section B.3.5.2 refers to any Clergy person who is not Called or Appointed to BCUC, so anyone who chooses to be associated with BCUC in a manner that would be similar to that of a Lay Person is eligible to ask the governing body (us) for Membership.

I suggest we defer this matter to the next Board meeting for which I will write a proposal for informing retired clergy of the "new rules"!

Respectfully submitted,

David Stafford
Chair
Ministry & Personnel

Report of the Worship Commission to the BCUC Church Board

October 2021

On-site Sunday morning worship services resumed at BCUC on July 11, 2021, as the Province of Ontario moved into the 2nd step of its current reopening plan. There has been no change since then in the measures taken on Sunday morning to be compliant with the requirements of the Province and the Public Health Unit, and to keep our congregation members as safe as possible when attending on on-site service.

We continue to make a record of all those attending Sunday by Sunday, along with their contact information, and these records are maintained in the church office in case it is needed for contact tracing purposes. We encourage those attending to pre-screen themselves at home before coming, but do have a screening usher each Sunday. We also continue to use the same distanced seating pattern and dismissal plan as we were previously using, with ushers explaining the plan and assisting people to find their seat, and there is no live singing during our on-site services. At dismissal, we ask people to maintain a two-meter distance from others as they leave the church building, but we have begun to open the “wedding doors” when the weather permits and permit the congregation to remain to chat on the outdoor labyrinth if they wish to, in lieu of the “coffee time” we had pre-pandemic.

A second on-site baptism of a child was done at the service on October 17. As with the baptism in August, the liturgy for this service was modified from our usual practice so that our ministers remained distanced from the parents and child, and the anointing of the baby with water was physically done by his mother as Rev. Kim Vidal pronounced the baptismal formula.

In view of the changing circumstances in Ontario with respect to Covid, we are watching the news and announcements with respect to possible further loosening of restrictions in the coming weeks and how the availability of the new vaccination “passports” may affect worship practices at BCUC.

Respectfully submitted,

Sue Morrison