

**DRAFT - BELLS CORNERS UNITED CHURCH BOARD MEETING MINUTES**

**MEETING:** No. 5 – 2021-2022

**DATE & LOCATION:** Sept 15<sup>th</sup>, 2021 7:00 pm held virtually on Zoom

**PURPOSE:** To carry out the business of BCUC Church

Board **CHAIR:** Jordan Berard

**PRESENT:**

Rev. Lorrie Lowes	Susan Young
Jordan Berard	Rev. Kim Vidal
Ellen Boynton	David Stafford
Bill Johnson	Will Wightman
Sue Morrison	Norm Pound

**REGRETS:** Desna Sulway

**GUESTS:** Sue Morrison

**NEXT MEETING:** Wednesday, Oct 20<sup>th</sup>, 2021

1. **Opening Remarks** Chair

2. **Devotions** Norm

Norm gave us a reading from “The Cup of Life” by Joyce Rupp.

3. **Accepting of Corresponding Members** Chair

David moved that Sue Morrison be accepted as a corresponding member, Ellen seconded. Approved.

4. **Approval of Agenda** Chair

David moved that the amended agenda be accepted, Ellen seconded. Approved.

5. **Approval of Minutes** Chair

Ellen moved that the minutes from June be accepted, Rev. Lorrie seconded. Approved.

6. **Standing Reports**

6.1. **Ministers’ Report** (pages 4-8, attached) Rev. Kim/ Rev. Lorrie

Rev. Kim moved that we approve the baptismal request of Jessica & Kory Thomas for their daughter, Makenzie Bertrand Thomas during the onsite service on Sunday, October 17, 2021. Seconded by Rev. Lorrie. Approved. The ministers’ report was accepted.

6.2. **Finance Report** (pages 9-12, attached) Bill

Bill reported that revenues are keeping pace with expenses and that donations to directed funds continue to be strong. A revised list of Committee and Board directed funds (attached) was presented. Financial policies have been reviewed and updated for office use.

Bill made a motion to accept the financial report, seconded by Norm. Approved.

6.3. **M&P Report** (pages 13-14, attached)

David

David moved that September 30<sup>th</sup> statutory holiday, “National Day for Truth and Reconciliation,” be followed by the staff. Norm seconded. Approved.

The attached M&P report, containing information related to items 6.3.1-6.3.3 was discussed and accepted.

6.3.1. **Continuing Education Expenses**

6.3.2. **Draft M&P 2022 Budget**

6.3.3. **Private Staff Matter**

**7. New Business**

7.1. **Monthly Report on Pandemic Services from Worship Commission** (page 15, attached)

Sue /Chair

Along with the information in the attached report, the question of whether coffee should be served outside after services in the coming weeks was debated. It was decided that it is too difficult to manage and that sticking to the status quo for now is the best way to ensure safety.

**7.1.1. Motion to Renew Worship Commission Mandate**

David moved to renew the worship commission mandate for another month, Sue seconded. Approved.

The question of whether coffee should be served outside after services in the coming weeks was debated. It was decided that it is too difficult to manage and that sticking to the status quo for now is the best way to ensure safety.

7.2. **Nominations Report: SOSA Interim Chair: Karen Boivin**

Ellen

Ellen nominates Karen Boivin as acting chair of SOSA, David seconded. Approved.

7.3. **Hiring of Summer Student, Liam Eaton** – Electronic Vote

Chair

A motion was made by David Stafford, seconded by Ellen Boynton, and approved by the Board via e-mail on June 23, 2021, that Liam Murray Eaton be hired as the BCUC Summer Student, starting June 23, 2021 and ending September 3, 2021, at an hourly rate of \$14.25 with an additional 4% in lieu of vacation; funding to be drawn from the Federal Summer Works Grant yet to be received. BCUC will be responsible for the Canada Pension Plan and Employment Insurance premiums; Liability to be covered by the United Church of Canada general insurance plan. Vote to be recorded in September 2021 minutes.

7.4. **Outdoor Market Plans**

Ellen

Ellen made a motion to have an outdoor market on Saturday Oct 16<sup>th</sup> with the same safety precautions that were in place last year. David seconded. Approved.

7.5. **Portico Project Wrap-Up**

Ellen

Ron has submitted the final bill for the portico. An additional bill for painting was submitted. Ellen made a motion for this bill to be paid by the building and maintenance fund from directed funds, amount to be replaced when MacKechnie funds become available. Bill seconded. Approved.

7.6. **Piano Donation**

Chair

Denis Watson has donated a piano (Steinway) that has been refurbished and gifted to the congregation. We will recognize this donation and thank Denis in an upcoming service.

**7.7. Nursery School Rental Agreement**

Chair

Ellen made a motion to extend the Nursery School rental agreement until June, 2022 under the same conditions as the current contract. David seconded the motion. Approved.

**7.8. Men's Club**

David

The logistics of holding meetings inside versus outside as winter weather approaches was discussed. Property management will be consulted.

**7.9. Box 3 archive submission**

Ellen

Boxes have been sent to archives. This was the final box which has been sorted over the past year.

**8. Other Business**

- 8.1. **Devotions:** for Wednesday, Oct 20<sup>th</sup>, 2021  
Will volunteered for devotions.

Chair

**9. Next Meeting:**

Chair

- 9.1. **Regular Board Meeting** – Wednesday, Oct 20<sup>th</sup>, 2021.

**10. Closing Prayer**

Rev. Kim

## **MINISTERS' REPORT**

### **BCUC Board Meeting – September 15, 2021**

#### **Kim's Report:**

Here are the highlights of my ministry from June 17 to Sept. 15, 2021:

#### **Worship:**

During this period, onsite worship service was held in the church building since July 11 with a maximum number of 50 people and will continue this way until further notice. The weekly worship service continues to be offered via YouTube, link of which is posted on our website and Facebook. The service is also available via telephone and text format.

- **June 20** – Indigenous Sunday. I was on study leave this week. Rev. Lorrie led the service with the help of Marlon & Esther Stewart.
- **June 27** – 5<sup>th</sup> Sunday after Pentecost. I took a week off. Rev. Lorrie led the service.
- **July 4** – 6<sup>th</sup> Sunday after Pentecost. Led the worship service with the theme on the story of Jesus & Nicodemus. Erin Berard engaged us with learning a new hymn during the Storytime.
- **July 11** – 7<sup>th</sup> Sunday after Pentecost. Today, we have re-opened our church sanctuary for worship with a limited number of 50 people. There were 21 people in attendance. The **summer sermon series on the book of Lamentations** started today as well. The two primary sources I've used were the works of authors Kathleen M. O'Connor and Robert Williamson Jr. The theme of my sermon based on Lamentations 1: 1-11 is summed up as this: *"Take notice and to pay attention to the voices of lament and grief. Continue to express grief and journey with the grieving. Continue to hope and to offer hope even when we think that hope seems possible to attain. We are never, ever alone."* Nicole Beaudry shared a story with the young at heart.
- **July 18** – 8<sup>th</sup> Sunday after Pentecost. Sermon theme based on Lamentations 1:12-22: *"Offering comfort needs courage. We cannot fully take people's pain away, we cannot stop those tears from flowing, nor fully mend their broken hearts. But we can comfort them. We can make them strong. We can make them breathe again. Not with "empty words" or false assumptions that everything is going to be ok, but with listening hearts and helping hands, and a non-anxious presence to make them strong."* Rev. Karen Boivin shared a story and with the young at heart.
- **July 25** – 9<sup>th</sup> Sunday after Pentecost. Sermon theme based on Lamentations 2:15-22: *"God works through us, through our weeping and crying out loud, through our tears. Let our cries of lament give power and voice to lament-worthy situations. Let us be an ally, a companion, a witness that listens to the despair of people and the world."* Sue Morrison engaged the young at heart with a story.
- **August 1-** 10<sup>th</sup> Sunday after Pentecost. Sermon theme based on Lamentations 5:15-22: *"Did God leave the building? My answer is no. What's yours?"* Nicole Beaudry shared a powerful story with the young at heart.

- **August 8** – 11<sup>th</sup> Sunday after Pentecost. Sermon theme based on Lamentations 3: 22-33: “*Steadfast love, mercy, faithfulness – three words of hope. God’s mercies are new every morning.*” Erin Berard shared a story with the young at heart.
- **August 15** – 12<sup>th</sup> Sunday after Pentecost. I was on staycation for a week. Rev. Lorrie led the service.
- **August 22** – 13<sup>th</sup> Sunday after Pentecost. I took a one-week study leave (Sermon Camp). Rev. Lorrie led the service.
- **August 29** – 14<sup>th</sup> Sunday after Pentecost. Celebration of Baptism of Cian Roy James Morris. There were over 40 people in attendance.
- **September 5** – 15<sup>th</sup> Sunday after Pentecost. Sermon theme: “Jesus & the Syrophoenician Woman” (Mark 7: 24-37).
- **September 12** – Creation Time 1. Sermon Theme: “When Fine Print Matters.”

### **Christian Education:**

- Lectionary Group met every Tuesday at 10:30 am from July 6<sup>th</sup> until Aug 3<sup>rd</sup> for the study of the book of Lamentations.
- Regular weekly Lectionary Group resumes on Tuesday, Sept 14 at 10:30 am.
- **Supervision of Summer Student**  
I supervised Liam Eaton, our summer student in the month of July.
- Attended the Worship/CE meeting on Sept. 8, 2021.

### **Pastoral & Spiritual Care:**

- Offers pastoral and spiritual care to members and adherents through emails and phone calls. Follow up calls were offered to those who were recovering from treatment and for those who were ill and the grieving.
- Participates in a weekly simultaneous virtual Prayer Circle every Wednesday at 8 pm from home.
- Sends the weekly worship service and announcements to the activity coordinators of retirement homes (Stillwater Creek, Lynwood Lodge, Bridlewood Trails & Valley Stream Manor) to print copies for our members and adherents residing in those retirement homes mentioned.
- Reports to Ronalie Abbey of people who need greeting cards (thinking of you, sympathy, get well soon, birthday, etc.) on behalf of BCUC.
- Continues to update the spreadsheet of members that we have been in touch by phone calls, emails or cards.
- In the month of July until Aug 8, I hosted the weekly Zoom Fellowship every Sunday at 11 am.
- Officiated the burial service of Donna Getz on June 25 at the Capital Memorial Gardens.

### **Other Activities:**

- Hosted a staff meeting via Zoom on July 7 to welcome our summer student.
- Baptismal Meeting with Elly Crow & Conor Morris via Zoom on Aug. 3rd

**Wider Church/ National UCC:**

- Participated in a Zoom meeting with UCCan Filipino Ministers' Network on June 28 and July 5, 2021.

**Backstory Preaching Mentorship Program:**

I attended a sermon camp orientation on July 1 and Aug 9 and the sermon camp from Aug 15-19. I also participated in a weekly sermon camp lectures on Aug 24, Aug 31, Sept 7 and Sept 14. The whole program was very engaging and life -changing for me. It grounded me spiritually and helped me develop a more disciplined way of crafting my sermon. I have committed myself to begin my day with Bible reading & prayer. In addition to the sermon camp, there are weekly “lectio” and “oratio” sessions that I attend regularly. Your support towards this Continuing Education program is very much appreciated.

**Wedding Request:** (for information only)

Monique Bellefeuille and Tim McMillan on Saturday, Nov 6, 2021 in the church sanctuary. Both are of legal age and residents of Ottawa.

**Motion:** (for Board Approval)

1- Baptismal Request – I move that we approve the baptismal request of Jessica & Kory Thomas for their daughter, Makenzie Bertrand Thomas during the onsite service on Sunday, October 17, 2021 .

**Blessings,  
Rev. Kim**

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## **Diaconal Minister's Report to the Board – September 15, 2021**

### **Working in Ministry On-line and In Person**

I used my vacation for the last pastoral year (July 1, 2020 - June 30, 2021) and one remaining week of Study Leave in the month of July and the first week of August.

I continue to share in the planning, writing and recording of the weekly worship service. I led worship on June 20 & 27, August 15 & 22 in Kim's absence and will lead worship again this Sunday, September 19 as my monthly opportunity to be in the pulpit.

The easing of restrictions for on site worship this fall has seen a nice increase in the number of people attending each week. It has been wonderful to see more familiar faces – and some new adherents!

### **Pastoral Care**

I have been keeping in touch with people from the congregation by phone, email and Zoom and I have taken part in our Wednesday night Prayer Circle.

The Zoom virtual "Happy Hour" for people in the congregation on Friday afternoons at 4:30 was discontinued for the summer. It has been a fun way to keep in touch but few people were taking part at the end. As well, I host a virtual "Coffee time after the service" on Sunday mornings at 11am. This, too, has very few attendees most weeks – sometimes only one person joins me. I wonder if we should discontinue these virtual fellowship times now that we are able to have more people at the on-site service. When I am hosting the zoom, I miss the chance to meet with folks on the labyrinth after the service. I'd appreciate your thoughts on this.

### **Christian Education**

I worked with our summer student, Liam Eaton, before leaving on vacation to set him up to create the resources for Sunday School and Youth to be posted on the website. He followed a curriculum that we purchased for summer programming in 2018 as a basis for these lessons. Now that September has arrived and things are back to a more usual schedule, I continue to offer resources to children, youth, and families online, with great help from Erin Berard

I continue to host and co-facilitate the weekly Lectionary Study on Zoom, taking on the responsibility for planning and facilitating when Rev. Kim is away or I will be leading worship. Our first meeting of this group after a summer break took place on September 14.

### **Other Committee Work**

Now that September has arrived, the need for Zoom meetings has picked up. I continue to schedule meetings for several committees and the BCUC Board, as well as any incidental meetings needed in our work at the church.

### **Outreach**

We have begun fundraising for the building project in Chipembi with a challenge to “Buy a Virtual Brick” @ \$5 each. This, along with generous memorial donations from our congregation has enabled us to send \$8300 to Chipembi so that they can begin work on the Church/Community Building. Once this project is complete, we will look at supporting Camp Chipembi on a yearly basis and also embarking on some of the other priorities listed by the folks in Chipembi.

The weekend at Camp Otterdale that was planned for the people living in the neighbourhoods supported by OWECC was unexpectedly cancelled by the Camp Director due to unforeseen family needs. We were able to quickly arrange a day away at Silver Lake Wesleyan Camp. We rescheduled the bus that had been arranged for Otterdale, found a qualified lifeguard so we could use the waterfront, and organized a big barbecue lunch for those who were able to attend. Although it was disappointing to many that we didn't get to have a whole weekend at camp, the day was well attended and everyone had a great time. Thanks to Peggy Aitchison and Barbara Bole Stafford from our congregation for providing home baked desserts and to Neil Lowes and David Stafford for offering to help with the barbecue. Once again, BCUC has been a huge support to the work of OWECC. Funds remaining in the Camp account will be held over for next year when we hope a weekend camp will be possible.

### **Other**

I continue to take part in a bi-weekly Midrash Study group with several diaconal ministers from this area.

DOTAC (Diakonia of the Americas and the Caribbean) hold a prayer gathering on the first of each month, which I attend when possible.

I continue to be in contact with the local DUCC (Diaconate of the United Church of Canada) through regular meetings.

As always, let me express my gratitude for all you do to support us in our ministry.

**Respectfully submitted,  
Rev. Lorrie Lowes  
Diaconal Minister**



**Info Sheet on the DIRECTED FUNDS ACCOUNT – Revised Sept. 13, 2021**  
**Coordinator: Bob Boynton (613-828-3820)**

In the Directed Funds Bank Account, (5208148), are monies for the following directed (CD & Capital) funds.

This bank acct has the following 17 active individual funds:

**A. Committee/Board Directed Funds**

CD Board  
CD CE-Programs  
CD CE-Mission Exposure  
CD CE-Zambia Partnership  
CD CE-Youth  
CD Events-General  
CD Pastoral Care  
CD SOSA-Appeals  
CD SOSA M&S-Flowthru  
CD SOSA-Flowthru (used for monies received for charities supported by BCUC and processed as a courtesy- for example: FAMSAC, Refuge N.O.W., OWECC)  
CD Worship-Flowers & Decorations  
CD-Worship-Music (General)  
CD Property Management-Building Maintenance & Repair.  
CD M&P

**B. Capital Directed Funds**

Capital Fund – Labyrinth/Landscape

Capital Fund – Portico

Capital Fund – Shalom Room Upgrade

Capital Fund – Audio-Visual Upgrade

Debits from Directed Funds require authorization from the committee chair (Property Management for Capital Expenditures) and also the Directed Funds Coordinator (in order to ensure sufficient money is available).

Keep in mind that the Directed Funds Account does not run a negative balance and may not be used for anything other than the purpose for which the donation was intended.

Only special fund raising events whose proceeds are intended for the Directed Funds Account go through that account.

To obtain money from a directed fund submit to the Directed Funds Coordinator a duly signed Directed Funds Expense Claim, available from the office or the Directed Funds Coordinator. To obtain money from your current Board budget submit an Operating Fund Expense Claim, available from the office, directly to the Bookkeeper.

'Bells Corners United Church - OPERATING FUND  
'Comparative Income Statement January  
1 - July 31, 2021/2020

	'Actual 01/01/2021 to 31/07/2021	'Actual 01/01/2020 to 31/07/2020	
'REVENUE			
'General Operating Fund			
'Weekly Givings	81,171.00	93,230.30	
'Monthly PAR Givings	92,631.94	91,402.23	
'Initial	90.00	216.00	
'Loose	27.80	259.62	
'Donations	5,054.00	0.00	
'Donations (Shares)	0.00	9,126.35	
'Sunday School Collections	<u>0.00</u>	<u>2.20</u>	
'Total Givings	178,974.74	194,236.70	
'Rental Agreements	9,600.00	4,800.00	
'Group Room Rentals	2,995.00	8,770.00	
'Other Room Rentals	0.00	3,820.00	
'Funeral Fees	60.00	0.00	
'Parking Fees	<u>240.00</u>	<u>360.00</u>	
'Property Rentals	12,895.00	17,750.00	
'GST Rebate/Interest/Inv. Income	12.47	17.34	
'Misc income	0.00	1,493.58	
'Bulletin Sponsorship	<u>0.00</u>	<u>380.00</u>	
'Total Other Income	12.47	1,890.92	
'Loblaws Certificate Program	1,750.15	2,031.80	
'Other Fundraising	<u>609.11</u>	<u>140.00</u>	
'Total Events	2,359.26	2,171.80	
'Special Stewardship Program	<u>500.00</u>	<u>675.00</u>	
'Total General Operating Fund	<u>194,741.47</u>	<u>216,724.42</u>	
'TOTAL REVENUE	<u>194,741.47</u>	<u>216,724.42</u>	
'EXPENSE			
'Ministry And Personnel			
'Minister B Salary	48,578.81	31,688.65	
'Minister B - Housing Allowance	0.00	15,844.29	
'Minister B - Telephone	466.69	400.01	
'Minister B - Auto Allowance	0.00	58.38	
'Minister B - Pension	4,372.06	4,277.98	

'Minister B - Health, Ins.	<u>4,186.07</u>	<u>3,430.35</u>	
'Total -Minister B		57,603.63	55,699.66
'DM Salary	29,545.65	17,691.61	
'DM Telephone	466.69	350.01	
'DM Pension Expense	2,659.08	2,231.42	
'DM Health, Ins.	2,545.95	1,757.18	
'DM Housing Allowance	<u>0.00</u>	<u>7,101.87</u>	
'Total DM		35,217.37	29,132.09
'Education - Ministers		643.48	103.70
'Secretaries Pension Benefe		674.76	679.68
'Secretaries Insurance Bene		634.75	622.59
'Payroll Service Charge		241.03	233.27
'Organist Salary		24,367.56	23,842.56
'Secretaries		22,576.43	22,321.49
'EI Expense		2,414.24	2,339.30
'CPP Expense		3,214.51	3,168.19
'Supply And Appreciation		0.00	750.00
'M & P Miscellaneous		38.00	0.00
'Organist Pension		2,193.10	2,145.85
'Organist Insurance Ben.		<u>2,062.90</u>	<u>1,689.80</u>
'Total Ministry & Personnel		<u>151,881.76</u>	<u>142,728.18</u>
'Service And Outreach			
'Mission And Service		23,216.65	22,750.00
'Membership Multifaith Housing		100.00	100.00
'Ottawa Westend Chaplaincy		<u>4,700.00</u>	<u>4,000.00</u>
'Total Service And Outreach		<u>28,016.65</u>	<u>26,850.00</u>
'Property Management - Operating Exp			
'General Maintenance - Infrastructur	519.89	412.95	
'General Maintenance - Interior	437.76	862.95	
'General Maintenance - Exterior	<u>0.00</u>	<u>220.00</u>	
'Subtotal - General Maintenance		957.65	1,495.90
'Furnace Maintenance		1,153.32	1,049.79
'Natural Gas		2,821.33	3,669.74
'Electricity		5,433.97	3,541.90
'Water and Sewer		662.26	713.56
'Snow Removal and Shovelling		4,519.75	4,466.47
'Contract Janitorial Services	2,650.00	6,879.00	
'Custodial Services	<u>420.00</u>	<u>218.00</u>	
'Sub-Total - Janitorial Services		3,070.00	7,097.00
'Telephone	1,051.56	1,333.85	
'Internet & Web Hosting	270.00	542.89	
'Photocopy (Contract)	1,113.00	1,113.00	

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'Photocopier Use	<u>212.05</u>	<u>779.48</u>
'Sub-total - Telecommunications	2,646.61	3,769.22
'Security Monitoring and Maintenance	<u>308.00</u>	<u>162.00</u>
'Sub-total Fire Alarm/Security	<u>308.00</u>	<u>162.00</u>
'Total Property Mgt. Operating Expens	<u>21,572.89</u>	<u>25,965.58</u>
'Financial Management		
'Interest Payments/Serv Chg	1,411.25	1,508.72
'Envelopes	403.00	443.00
'Bookkeeping	3,978.00	4,702.50
'Financial Man Miscellaneou	<u>302.62</u>	<u>200.00</u>
'Total Financial Management	<u>6,094.87</u>	<u>6,854.22</u>
'Communications		
'Postage	276.00	387.00
'Comm Stationary & Supplies	60.70	157.35
'Pamphlets	0.00	1,045.01
'Communications Miscellaneo	<u>166.70</u>	<u>38.85</u>
'Total Communication Expens	<u>503.40</u>	<u>1,628.21</u>
'Christian Education		
'Christ Education Material	<u>48.00</u>	<u>62.58</u>
'Total Christian Education	<u>48.00</u>	<u>62.58</u>
'Worship		
'Tuning	140.00	260.00
'Music	0.00	1,346.20
'Worship Materials	<u>675.81</u>	<u>116.35</u>
'Total Worship	<u>815.81</u>	<u>1,722.55</u>
'Miscellaneous		
'Stewardship	0.00	32.97
'Board Operations	329.17	0.00
'Presbytery	8,719.65	8,719.65
'Pastoral Care	263.20	0.00
'Trustees - Insurance	7,396.20	5,952.24
'Stinson Bequest Expenses	30,022.17	0.00
'HST - PST portion 8%	3,874.37	2,145.82
'HST - GST portion 5%	<u>2,370.02</u>	<u>1,683.21</u>
'Total Miscellaneous	<u>52,974.78</u>	<u>18,533.89</u>
'TOTAL EXPENSE	<u>261,908.16</u>	<u>224,345.21</u>
'NET INCOME	<u>-67,166.69</u>	<u>-7,620.79</u>

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## **BCUC M&P Committee Report to the Board, September 15, 2021**

**There is nothing in this report that would call for staff members to be absent during the presentation.**

### **Staff Reviews:**

Staff Reviews were carried out during the summer. All Staff were asked a series of questions to determine any issues in work, cooperation and execution of their day-to-day tasks; to discuss their plans or needs for training, and to generally to have a discussion on how things are going. According to the reports, things are going very well, there is excellent cooperation and support within the worship team members, communication is good, worship from the presentation to the technical side is excellent as the team combines PowerPoints and voice recordings and Abe knits them all together with music to produce the weekly YouTube Service. The Administrators are back working the full week as more and more people are seeking meeting spaces – we are slowly opening more of the church. All in all, BCUC has a great staff who are working well together “doing their thing!”

### **Susan TeGrotenhuise**

Susan (Abe’s wife) is seriously ill, and the family has asked for prayers of support. We have encouraged Abe to take time, but he seems reticent to leave the technical side, but the time will come when we will need to find a temporary replacement and I am working with Sue Morrison (Worship/CE) to prepare. We had a taste of it last week as Angela Starchuk managed the inhouse service transitions. I am working on music replacements. Carolyn is playing on Sunday. Erin Berard has agreed to help.

### **Sabbaticals**

A reminder that both ministers will be eligible to take a three-month sabbatical beginning in four years – Rev Kim in 2023, Rev Lowes in 2024, during which the congregation is responsible for full salaries and benefits. Preparation for this could include encouraging extra donations to the M&P Designated Fund.

### **Draft 2022 M&P Budget**

The draft 2023 budget is being reviewed by the Bookkeeper to adjust more accurately the staff benefits section. The 2022 budget will be in the area of \$277,000 all inclusive. 2022 CPP and EI calculations still need to be adjusted as the 2022 data is not yet available.

### **Non-active Clergy Congregational Membership**

The United Church definition of membership has changed with the 2021 Manual (B.3.5.2) that allows for non-Active Clergy to request membership in a congregation. My definition of non-Active is one of retirement, no longer accepting appointments, or holding official office is an Upper Court. We have several retired Clergy attending BCUC, some who are becoming involved in the life and work of the congregation. My question is: how do we deal with our retired clergy who may not know of or understand this change to Clergy Membership? I have the Region Executive Secretary for clarification on this definition.

### **Extra Payments**

M&P has decided to pay the full tuition of the Rev. Kim Vidal’s two-year course, an extra \$300 and to

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pay \$1000 to Abe for extra time for technical services. The amounts will be taken from the M&P Directed Fund.

**Summer Student**

Liam Eaton complete his summer student work September 3 and was present a plaque prepared by the local federal representative Chandra Arya on Sunday the 5th. We are still waiting for the federal grant to be paid.

Respectfully submitted  
David Stafford  
Chair, M&P Committee

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## **Report of the Worship Commission to the BCUC Church Board**

### **September 2021**

On-site Sunday morning worship services resumed at BCUC on July 11, 2021, as the Province of Ontario moved into the 2<sup>nd</sup> step of its current reopening plan. The Province now permits indoor worship services as long as the number attending is no higher than 25% of the capacity of the sanctuary. (It was previously 15% during the last period when on-site services were permitted.) Masking, distancing, and other precautions continue to be required and respected.

With the larger number of attendees permitted, and the history of the numbers attending when we were offering on-site worship in the recent past, the Worship/CE Committee acting as a Commission decided that it is no longer necessary to require pre-registration of all who plan to attend each Sunday. We continue to make a record of all those attending Sunday by Sunday, along with their contact information, and these records are maintained in the church office in case it is needed for contact tracing purposes. We encourage those attending to pre-screen themselves at home before coming, but do have a screening usher each Sunday. We also continue to use the same distanced seating pattern and dismissal plan as we were previously using, with ushers explaining the plan and assisting people to find their seat, and there is no live singing during our on-site services. At dismissal, we ask people to maintain a two-meter distance from others as they leave the church building, but we have begun to open the “wedding doors” when the weather permits and permit the congregation to remain to chat on the outdoor labyrinth if they wish to, in lieu of the “coffee time” we had pre-pandemic.

One on-site baptism was done at the service on August 29. The liturgy for this service was modified from our usual practice so that our ministers remained distanced from the parents and child, and the anointing of the baby with water was physically done by his mother as Rev. Kim Vidal pronounced the baptismal formula.

The Worship/CE Committee, at its meeting of Sept. 8, discussed the possibility of serving coffee to those staying to chat outdoors when the weather permits. This would be done in a similar manner to that currently being used by the Men’s Club. Because the serving of refreshments is not a part of the worship service, the Committee does not understand itself to have the authority to undertake an outdoor “coffee time” without the agreement of the Church Board. This could be part of a gradual return to normal and eventually holding “coffee time” in the Main Hall following the service later in the fall when the weather is cooler, if public health rules will permit it by then. The Worship/CE Committee requests that the Board consider this proposal and provide guidance.

Respectfully submitted,

Sue Morrison

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