

DRAFT BELLS CORNERS UNITED CHURCH BOARD MEETING MINUTES

MEETING: No. 7 - 2019 – 2020

DATE & LOCATION: March 18, 2020 7:00 pm held virtually on webex

PURPOSE: To carry out the business of BCUC Church Board

QUORUM: – Met (9, including Chair and Minister, required)

CHAIR: John MacFarlane. **PRESENT:**

Rev. Kim Vidal	Norm Pound
Jordan Berard	Lyn Hall
Ellen Boynton	Desna Sulway
Bill Johnson	Will Wightman
John MacFarlane	

GUESTS:

REGRETS:

NEXT MEETING: Wednesday, April 15th, 2020

1. Opening Remarks

John Welcomed us to the webex.

2. Devotions: Ellen led us with a Devotion on the brighter side of being at home and seeing the best of it all.

3. Approval of Agenda

Motion: Moved by Jordan, seconded by Norm. Approved.

4. Approval of the Minutes

Motion: Moved by Desna, seconded by Ellen. Approved.

5. Business Arising

5.1. New Business

Chair

5.2. Covid19

- **BCUC response – attached, poster attached.**

5.3. Worship CE

- Pastoral Care/Property Management/Communication
 - Custodian staff
- Office hours
 - Approved through e-mail.
 - Motion: John made a motion to have the website updated with Kim’s alterations with the addition of “until further notice”. Jordan Seconded. Carried.
 - Contingency Plan. John made the motion , “A contingency plan will be prepared, referring to the ucc emergency plan, for the period from 16 March to 10 April. Rev. Kim will prepare a plan for herself, Lorrie will prepare a plan for herself, Ellen will prepare a plan for her and Ruth, and Abe for himself. All plans, to be submitted as soon as possible, will include daily monitoring for updates on the websites of Ottawa public health and the UCC.” Lyn and Kim will spearhead a committee on their response. Seconded by Jordan. Motion Carried.

- Conforming with recommendations of Ottawa Public Health. - John made the motion “To conform with recommendations from Ottawa public health and from the UCC to help our community by flattening the curve, services will be cancelled, our building will be closed to the public. All paid staff will, as much as possible, work from home with continued salary. Effective 16 March until further notice.” Lyn Seconded. Carried.
- Sunday School lessons? – attached example of what Erin sent out.

5.4. Other items

- Phone tree
- Cancellation of meetings and gatherings
- Other remediation – Live Stream?
- Bill’s mass email reminding people of the need of their financial support.
 - Bill made the motion that Bill draft a note to be sent to the congregation asking for their support, to be sent via e-mail and mail to non-email parishioners. Desna Seconded. Motion Carried.
- Availing of UCC financial support

5.5. Nominations – Additions to Committees

Ellen

1. Ellen made the motion that Sue Morrison was added as co-chair to the Worship/CE committee. Seconded by Kim. Motion Carried.

5.6. VAM Approval –

Kim

2. Ellen made the motion that we approve Karen Boivin as a VAM(Voluntary Associate Minister). Norm Seconded. Motion Carried.

6. Standing Reports

6.1. Ministers’ Report - attached

Rev. Kim/Lorrie

6.2. Finance Report

Bill

- 6.2.1. Bill made a motion, “that the Stinson projects be prioritized to minimize expenses during the COVID-19 response.” Desna Seconded. Motion Carried.

6.3. M & P Report

Lyn Hall

- 6.3.1. A motion was made to move that the BCUC Board officially request of the EOOR to approve a provisional call to Lorrie as a Diaconal Minister.
 - Lyn made the motion, “**that the BCUC Board officially request of the EOOR to approve a Provisional Call to Lorrie Lowes, Candidate, as a Diaconal Minister effective May 1, 2020 (the date of her Commissioning) with the following terms: Part time 30 hours per week; minimum salary of \$57,819 (prorated at ¾ time) plus 0% - actual Salary of \$43,364.25 per annum; basic telephone of \$800 per annum; Continuing Education and Learning Amount to be reimbursed to a maximum of \$1081.50; three weeks study leave (21 days) within each Pastoral Year; vacation of a minimum one month (5 Sundays) within each Pastoral Year; participation in the Centralized Payroll Service; pension and group insurance payments as assessed; travel expense reimbursement as logged based on minimum**

~~General Council rate (presently \$0.42/km) (Category A, COL4).~~” and send the motion onto Whit Strong. Seconded by Desna. Motion Carried.

6.4. EOORC Report – Report Submitted.

7. **Devotions for April:**

Jordan

8. **Next Meeting:** Wednesday, April 15, 2020

9. **Closing Prayer:** Rev. Kim led us in a closing prayer from Irene Veela.

10. **Adjournment:** 9:00 p.m.

John MacFarlane, Chair

Will Wightman, Secretary

Attachments

1. Poster for Covid 19:



Bells Corners United Church

Services for Sunday, March 15th, 22nd, 29th and April 5th have been cancelled.

Church and community activities are suspended through April 5th.

BCUC will continue to follow the recommendations of Health Agencies in dealing with the COVID-19 virus. In the meantime...

We are available to give Spiritual and Pastoral Care to all.

Messages will be checked between 9:00 a.m. and 11:00 a.m. Monday to Friday:

Telephone: 613-820-8103

Email: office@bcuc.org

"We are with each other even when we aren't able to be together. We are not alone."
- Quote from United Church moderator, Right Rev. R. Bott

2. Minister's Report:

MINISTER'S REPORT
BCUC Board Meeting – March 18, 2020

Here are the highlights of my ministry from February 20 to March 18, 2020:

Worship:

- February 23 – Transfiguration Sunday / All-Ages Service
- March 1 – First Sunday in Lent / Communion / Annual General Meeting
- March 8 – Second Sunday in Lent / International Women's Day
- March 15 – Third Sunday in Lent / Rev. Angela Bailey led the service.
- Cancellation of Sunday services beginning March 15 until April 3rd due to COVID-19.
I will endeavour to email Sunday reflections to the congregation.

Christian Education:

- Lectionary Group meets every Tuesday at 10:30 am.
- Worship/CE Committee met on March 3, 2020.
- A wrap-up gathering of the Seekers discussing Diana Butler-Bass' book *Christianity After Religion* happened on Feb. 24. Another study is being planned in the spring when it is safe to do so.

Pastoral & Spiritual Care:

- Offered pastoral care to members and adherents at home, in the hospitals, retirement homes and long-term care facilities.
- Led worship services at Harmer House (February 26), Stillwater Creek (March 4) and Lynwood Lodge (March 11).
- Officiated the Celebration of Life Service of Jim Coombs (March 9) and Allan Reid (March 13)

Other Highlights:

Assisted the board chair, John MacFarlane in putting together a document outlining BCUC's response to COVID-19 which was presented to the members of the Board and Committee Chairs for review and implementation.

The anticipated family vacation to Los Angeles on March 15-21 was cancelled. The Kim family is happy to stay home during March Break.

Closing Remarks:

As concern over the spread of COVID 19 impacts the life and ministry of our congregation and forces us to do things differently, let us be reminded that despite social distancing and not meeting for a short period of time, we are still connected in God's love. Let us be a calm, non-anxious presence in the midst of fear, anxiety, panic or isolation. Continue to pray for each other especially the sick and dying as well as the first responders, the doctors, the nurses, the caregivers and all sectors in our government and in the world, who are working hard to combat this pandemic. Think of our members – young and seniors, all families and individuals and pray for them. Think of Lorrie and Neil who are in Zambia and the many members of our church who are outside Canada that they may be able to come home safe. Be vigilant. Be informed. Be safe. We are in this situation together and I'm positive that it will pass.

Blessings,
Rev. Kim

3. Erin's Sunday School Lesson:

At-home Sunday School Activities

March 15, 2017

Opening Activities:

Think all the ways that the people in our family are different from each other in terms of things you can see about them. (Some are girls, some boys; different hair; different skin colours, perhaps; some taller, some shorter; different clothes, etc.) What about ways we are different that you can't tell just at first glance by looking at them only? (Different talents & skills? Different favourite foods? Oldest, youngest, middle or only child in the family? etc.)

What about when we think about our circle of friends and neighbours – what differences do you notice?

What are some of the things about us that are all the same? (All live in Canada; were we all born in Canada? Do we all like Christmas? Do we all have two eyes, two ears, etc.?)

Is there anyone here who likes it if someone makes fun of us or is mean to us for something that is different about us?

Song:

Magic Penny Song - <https://www.youtube.com/watch?v=lclFQj4l3F0> if you want a recording. We are most familiar with the Chorus and vs. 1.

Story:

Read "The Woman at the Well" from The Family Story Bible (Milton), pg 182 or try The Message: <https://www.biblegateway.com/passage/?search=John+4%3A5-26&version=MSG>

Discussion (Younger):

The introduction to the story says that Jews thought Samaritans were lazy and stupid, and that women were not as good as men, and many men wouldn't even talk to a woman who wasn't in their own family. But Jesus was a Jewish man, and he talked to the Samaritan woman he met at the well. Why do you think he started a conversation with her? Do you think he was worried that his friends would tease or criticize him for talking to a Samaritan woman? Do you think that Jesus thought it was a good idea to ignore or be mean to a Samaritan woman because she was not Jewish and not a man?

Jesus was talking with the woman about important things like how it is when God's Spirit comes into a person's life. Was he treating her like she was as good as his friends who were men and Jewish? (yes) How did she act after they talked? Did she feel lonely and left out, or happy and excited?

How about today? Do we have groups of people who get left out or treated badly because they are different from us?

Watch Don't Laugh at Me video: <https://www.youtube.com/watch?v=HTNVXlirF4Y>

4. Nomination report:

2020 BCUC Nominations Report

Minister	Rev. Kim Vidal	revkim@bcuc.org	816-6577
Chair	John MacFarlane	boardchair@bcuc.org johnmacfarlane@rogers.com	733-9455
Past Chair	Jordan Berard	jordan.berard@outlook.com	836-1776
Chair elect	Vacant		
Secretary	Will Wightman	williamwightman@hotmail.com	842-8808
Ministry & Personnel	Lyn Hall	Lynhall88@gmail.com	829-0789
Financial Management	Bill Johnson	johnswf@rogers.com	820-2998
Members at Large	Norm Pound	Norm.pound@rogers.com	828-0548
	Ellen Boynton	eboynton@rogers.com	828-3820
Regional Representatives	Desna Sulway	dmsulway@rogers.com	828-7628
	Vernon Sulway	dsulway@rogers.com	828-7628
	Nicole Beaudry	Nicole-gerald@live.ca	829-4330
Youth Consultation			
Young Adult Consultation	Lorrie Lowes	lorrie@bcuc.org	816-7048
Committee Chairs & Contacts			
Service, Outreach & Social Action	Clarke Topp	clarketopp@gmail.com	828-0863
Pastoral & Spiritual Care	Susan Young	Skyoung.susan@gmail.com	596-6066
Stewardship	Bill McGee	wfmcgee@sympatico.ca	828-9130
Property Management	Neville Reed (Co-chair) Ross Brown (Co-chair)	nev_reed@yahoo.ca ross.brown@sympatico.ca	596-1434 825-3398
Communications	Olly Chuchryk (contact)	ochuchryk@rogers.com	226-8112
U.C.W.	Marion Dugas	Marion.dugas@rogers.com	828-8196
Worship/Christian Education	David Donaldson (Co-chair)	dordav84@gmail.com	828-1769
	Sue Morrison (Co-chair)	Rsue.morrison@gmail.com	829-8900
Trustees	Jan Pound (Co-chair)	janice.pound@rogers.com	828-0548
	Denis Watson (Co-chair)	dwatson@rogers.com	726-0416
Men's Club	David Stafford	davidstafford@sympatico.ca	592-0296
Membership	Ron Prince	ron.prince@sympatico.ca	829-2604
Duty of Care	Sue Morrison	rsue.morrison@gmail.com	829-8900
			March 2020

5. Income Statement February:

'Bells Corners United Church - OPERATING FUND

'Comparative Income Statement

	'Actual 01/02/2020 to 29/02/2020	'Actual 01/02/2019 to 28/02/2019	
'REVENUE			
'General Operating Fund			
'Weekly Givings	12,674.50	10,611.00	
'Monthly PAR Givings	12,520.32	12,560.00	
'Initial	69.00	50.00	
'Loose	74.65	165.40	
'Donations	0.00	72.00	
'Sunday School Collections	0.20	5.20	
'Total Givings		25,338.67	23,463.60
'Rental Agreements	1,600.00	1,600.00	
'Group Room Rentals	1,860.00	1,670.00	
'Other Room Rentals	1,407.50	500.00	
'Funeral Fees	0.00	260.00	
'Parking Fees	0.00	160.00	
'Property Rentals		4,867.50	4,190.00
'Bulletin Sponsorship	180.00	275.00	
'Total Other Income		180.00	275.00
'Loblaws Certificate Program	0.00	145.05	
'Total Events		0.00	145.05
'Total General Operating Fund		30,386.17	28,073.65
'TOTAL REVENUE		30,386.17	28,073.65
'EXPENSE			
'Ministry And Personnel			
'Minister B Salary	4,526.95	4,442.55	
'Minister B - Housing Allowance	2,263.47	2,221.28	
'Minister B - Telephone	50.00	50.00	
'Minister B - Auto Allowance	20.58	0.00	
'Minister B - Pension	611.14	599.74	
'Minister B - Health, Ins.	490.05	439.29	
'Total -Minister B		7,962.19	7,752.86
'CDM Salary	2,325.46	3,803.54	
'CDM Telephone	37.50	37.50	
'CDM Pension Expense	313.94	342.32	
'CDM Health, Ins.	247.22	246.22	
'CDM Housing Allowance	1,162.73	0.00	

6. Balance Sheet:

'Bells Corners United Church - OPERATING FUND		
'Balance Sheet As at 29/02/2020		
'		
'		
'ASSET		
'Current Assets		
'Operating Fund	<u>-38,973.63</u>	
'Total Operating Bank Account		-38,973.63
'Loblaws Program Bank Account		22,966.92
'Certificate Inventory	<u>10,425.00</u>	
'Total Certificates Inventory		10,425.00
'Bequest		154,048.63
'BMO InvestorLine - Cash		1,095.98
'Donated Securities		36,460.60
'Endowment Trust Fund Bank	877.32	
'Endowment Trust Mutual Fund	<u>104,985.18</u>	
'Total Endowment Trust Fund		105,862.50
'D.A. Moodie Scholarship Fund		6,918.40
'Loan To Loblaws Program		19,010.00
'Receivable from Directed Funds		158.96
'Accounts Receivable General		910.00
'HST Rebate		3,598.24
'Prepaid Expenses		<u>8,129.19</u>
'Total Current Assets		<u>330,610.79</u>
'Fixed Assets		
'Property Building & Equip.	500,494.69	
'Property Buildings & Equip Addition	<u>10,513.00</u>	
'Total Property Building & Equip		<u>511,007.69</u>
'Total Fixed Assets		<u>511,007.69</u>
'TOTAL ASSET		<u>841,618.48</u>
'LIABILITY		
'Current Liabilities		
'Loan to start up Loblaws Program		19,010.00
'Owing to Directed Funds		7,327.06
'Due to Endowment Fund (from OF)		153,034.97
'Due to OF (from Endowment)		-153,034.97
'Due to DF (from Endowment)		180.00
'Accounts Payable General		-100.00
'Accounts Payable		<u>8,991.30</u>
'Total Current Liabilities		<u>35,408.36</u>

7. M&P Report:

BCUC Ministry & Personnel Committee

Report to the Board – March 18, 2020

In early March Lorrie had her final interview as part of the process to become a Diaconal Minister. In regards to Lorrie's upcoming graduation and appointment, David Stafford gave a notice of motion to the Board during the February meeting.

At this time I would like to move that the BCUC Board officially request of the EOOD Region to approve a Provisional Call to Lorrie Lowes, Candidate, as a Diaconal Minister effective May 1, 2020 (the date of her Commissioning) with the following terms: Part time 30 hours per week; minimum salary of \$57,819 (prorated at ¾ time) plus 0% - actual Salary of \$43,364.25 per annum; basic telephone of \$800 per annum; Continuing Education and Learning Amount to be reimbursed to a maximum of \$1081.50; three weeks study leave (21 days) within each Pastoral Year; vacation of a minimum one month (5 Sundays) within each Pastoral Year; participation in the Centralized Payroll Service; pension and group insurance payments as assessed; travel expense reimbursement as logged based on minimum General Council rate (presently \$0.42/km) (Category A, COL4).

March was to be a quiet month as both Rev. Kim and Lorrie were to be away, as was Ellen. I am pleased to report that Ruth stepped in and seamlessly covered Ellen's absence with about two months experience. March, however, has been anything but quiet with the arrival of the COVID-19 pandemic. Fortunately for us Rev. Kim's travel plans were cancelled and she has been a resource even while taking some time off. Rev. Bailey and Abe handled the March 15th service, which will be the last for quite awhile. Ellen came in on Saturday, March 14th to contact the various groups who use BCUC during the week and let them know it is now closed. Both Ruth and Ellen have continued to come in to work at BCUC for two hours each morning. I had a telephone call with Abe, who has several 'creative ideas' – from YouTube to Twitter to music and more – to reach out, engage and stay in touch with our congregation. We are indeed fortunate to have such dedicated and caring staff.

I am pleased to report that Lorrie and Neil arrived safely in Chipembi, where there have been no cases of the corona virus yet. The meetings with the committee have gone well and Lorrie reported that everyone involved is keen to have this partnership go ahead. She is finding a great many ways that we can be involved with the community. Lorrie and Neil have moved closer to the airport in case they have an opportunity to fly home before their Saturday flights.

Monday evening Premier Ford and Health Minister Elliott issued a statement, recommending "the closure of all ... churches and faith settings". This was followed by Tuesday morning's province-wide state of emergency and statements from the Prime Minister's office and the World Health Organization asking people to work from home and practise social isolation in an attempt to control the COVID-19 pandemic.

Therefore, I move that BCUC staff work from home and receive full salary even if on a reduced schedule.

8. EOR Council Report:

9. EOR Council Report

EOOR Council had its Spring Meeting at Glen Cairn UC on Feb 22nd with the alternate possibility of Zoom attendance.

The majority of the meeting time was taken up by necessary motions to complete the new Governance Handbook Terms of Reference for Leadership Teams which had not been completed at the time of the Fall meeting.

Various items of policy also had to be approved to replace those established by the various presbyteries. These had been processed through in order of immediate priority during the year.

Following a presentation from Multifaith Housing Initiative concerning Veterans House , they were the first appeal to be given permission under the new policy to solicit funds from all charges in the region. It was good to know we were already directing our Lenten Appeal to them.

The financial figures were presented which showed that amalgamation had been well budgeted, with a positive balance at the end, although some expenditures had been suspended for the year until the process could be completed. I have a copy of the figures for anyone who would like to see them at a later date.

Obviously there are now questions about the May meeting in Cornwall.

Desna Sulway

10.