

DRAFT - BELLS CORNERS UNITED CHURCH BOARD MEETING MINUTES

MEETING: No. 3 - 2021 – 2022

DATE & LOCATION: May 19th, 2021 7:00 pm held virtually on Zoom

PURPOSE: To carry out the business of BCUC

Church Board **CHAIR:** Jordan Berard

PRESENT:

Rev. Lorrie Lowes	Norm Pound
Jordan Berard	Rev. Kim Vidal
Ellen Boynton	David Stafford
Bill Johnson	Will Wightman
	Susan Young

GUESTS: N/A

NEXT MEETING: Wednesday, June 16th, 2021

1. **Opening Remarks** Chair

2. **Devotions** Jordan

Jordan gave a devotion about what it would be like to come back to normal.

3. **Accepting of Corresponding Members** Chair

There were no corresponding members in attendance.

4. **Approval of Agenda** Chair

Ellen made a motion to approve the amended agenda. Norm seconded and approved.

5. **Approval of Minutes** – April 21st, 2020 Chair

David expressed concerns over a lack of detail minutes of recent meetings and requested that they be more carefully worded and detailed going forward. The March and April minutes will be revised accordingly and reviewed at the June meeting.

All circulated board meeting documents will be merged with the minutes going forward.

David also raised that there was a discussion in March about the voting rights and privileges of ministers attending board meetings. This will be discussed in more detail at the June Meeting. We will also review the role of active and non-active ministers in the handbook and UCC Manual and make decisions on voting rights.

6. **Standing Reports**

6.1. **Ministers' Report (Pages 3-7)** Rev. Kim/ Rev. Lorrie

OWECC update about whether BCUC can host the Christmas concert. Lorrie will discuss with Abe and the worship committee and then bring a recommendation to the Board.

6.2. **Finance Report (Page 8)** Bill

The financial report consists of the YTD revenue and expenses from Jan 1 to Apr 30 with figures shown for 2021 and 2020. Bill highlighted that revenues this year lag last year by \$12,307 or about 10%.

Bill made a motion to accept the report, David Seconded. Approved.

6.3. **M&P (Page 9)** David Stafford

David's report was delivered orally and circulated after the meeting.

7. New Business

Chair

7.1. Monthly Report from Worship Commission

Chair

7.1.1. Receive report(s):

Because the Ontario stay-at-home order has been in place since early April and has been extended to at least June 2, no on-site Sunday worship services have taken place at BCUC within the last month. When the stay-at-home order is lifted, the Worship/CE Committee will review restrictions and public health recommendations that become effective for worship gatherings at that time and make a decision on whether it is appropriate to restart on-site Sunday morning services.

Sue Morrison for the Worship/CE Committee

7.2. Motion to renew Worship Commission mandate

Chair

“The BCUC Board appoints the Worship/CE Committee as a Commission (in the meaning as given in the UCC Manual) with the authority and responsibility to monitor all applicable Ontario or City of Ottawa guidelines, bylaws, emergency orders, etc., that pertain to worship services during the COVID Pandemic, and to design and apply procedures that ensure safe and protected worship services.”

David moved that the Worship Commission’s mandate be extended for another month – until the June board meeting. Norm seconded. Approved.

7.3. Policy approval.

Chair

At the last meeting we discussed the policies we’d received via worship and pastoral care. The final form of some of the policies were sent to Jordan. We’ll receive these by the next meeting and approve them during the next meeting. Jordan will reach out to other groups with a reminder to update their policies.

7.4. VAM approval.

Chair

We received a Voluntary Associate Minister request from Rev. Dr. Karen Boivin. This allows the minister to be able to fill in and perform duties within the church. David made a motion to approve the appointment of Rev. Dr. Karen Boivin for one year, Lorrie seconded. Approved.

7.5 Archive submissions.

The following two boxes of documents have been forwarded to the UCC

Archives housed at the City of Ottawa Archives:

BCUC Council & Congregational Meeting Minutes (1995-2009),

UCW Annual Reports (1969-74, 1976-77, 1980-85, 1986-91, 1993-2011),

BCUC Council & Congregational Meeting Minutes (1924-26, 1955-59, 1967-94)

Transfer forms will be signed by the Secretary and forwarded to the church office for inclusion with the boxes of archival materials.

Ellen

7.6 Portico update

Ellen

As shortages of materials are happening more will be done over the next month as they become available. Wiring is being done in the near future. Property is investigating whether we should do something about the asphalt below the portico.

8. Other Business

8.1. **Devotions:** for Wednesday, June 16th, 2021

Chair

Norm volunteered to do the devotions.

9. **Next Meetings:**

Chair

9.1. **Regular Board Meeting** – Wednesday, June 16th, 2021.

10. **Closing Prayer**

“Circle of Grace” – Jan Richardson

Rev. Kim