

Approved - BELLS CORNERS UNITED CHURCH BOARD MEETING MINUTES

MEETING: No. 7 – 2023-2024

DATE & LOCATION: Nov 15th, 2023 7:00 pm held virtually on Zoom

PURPOSE: To carry out the business of BCUC

Church Board CHAIR: Nicole Beaudry (for this meeting)

PRESENT:

	Norm Pound
	David Stafford
Susan Young	Ross Mutton
Ellen Boynton	Will Wightman
Rev. Kim Vidal	Nicole Beaudry
	Jordan Berard

REGRETS: Rev. Lorrie Lowes

GUESTS:

1. **Opening Remarks** Chair

2. **Devotions** Ross

Ross gave us a reading on “celebrating the season”.

3. **Accepting of Corresponding Members** Chair

4. **Approval of Agenda** Chair

Jordan made a motion to approve the agenda as amended. Ellen Seconded, Approved.

5. **Approval of Minutes** Chair

5.1. Sept 20th, 2023

Jordan made a motion to approve the Sept Minutes, Ross Seconded, Approved.

5.2. Nov 1st, 2023

David made a motion to approve the Nov Minutes as amended, Ellen Seconded, Approved.

6. **Standing Reports**

6.1. **Ministers’ Report (Pages 3-4)** Rev. Kim

Rev. Kim made a motion that we approve the request of Vicki Martin to baptize her child, Miranda Martin on December 31, 2023. Seconded by Ellen, Approved.

Rev. Kim Made a motion that we remove Doug MacKechnie and Margaret Smith from our historic roll due to death. Seconded by David, Approved.

6.2. Finance Report (Page 5)

Ross

There is a greater deficit than last year. A clearer picture will emerge in the new year. Norm made a motion to have the endowment fund payout be requested to be applied to the mission and service fund for this calendar year. David Seconded, Approved.

6.3. M&P

David

REPORT OF THE M&P COMMITTEE NOVEMBER 15, 2023

1. Rev. Lorrie remains on sick leave pending a re-assessment with her Doctor December 12th.
2. The Committee is developing a return to work plan which, with your agreement will probably include a gradual return - probably half time for the first weeks - to be further considered at the December Board meeting.
3. Worship/CE has made decision about Christmas Services, which include a joint service on December 31 with Glen Cairn and Kanata UCs followed by a visiting minister January 7. Rev. Kim will take a week of compensatory leave the first week in January.
4. The Committee has performed the Annual Staff reviews and the final report will be made in December.
5. The 2024 M&P budget has grown approximately \$313,000 compared to 2023's \$291,000. A contributing factor to this is the United Church recommended increase of 6.3% in clergy salaries, which M&P is recommending for all staff.
6. The M&P Committee is preparing the 2023 Annual Report and the 2024 Annual Plan as requested.

6.4. Nominations

Ellen

Ellen nominates Mary Schmieder is going to join the Trustees, Jordan Seconded. Approved. Ruth Howes is going to leave the Trustees. Mark McDonald has no plans to return as chair of church board.

7. Business Arising

7.1. Category 3 Remit on Indigenous Church

Nicole

Nicole will create some posters and have a talk in Jan on this subject.

7.2. Report on Affirming process

Susan

Susan brought us up-to-date with the Affirming Circle's work and how they are moving towards making us a more affirming Church. Susan Young moves that the BCUC Board acknowledges the members of the Affirming Circle: Jordan Berard, Barbara Bole, Dana Ducette, Tamara Glanville, Rev. Lorrie Lowes, Griz Morrison, Desna Sulway, Rev. Kim Vidal, Mya Wightman and Susan Young. Seconded by David, Approved.

8. New Business

8.1. Moodie Award

Ellen

The Moodie Award was presented to Xuan Pham from Cairine Wilson Secondary School for achieving a cumulative average of 99.5. A question was made that since this award was

originally created in 2001 and we haven't changed the \$ amount since then. David made a motion to increase the Moodie Award to 300\$ a year (annually) as a single prize. Jordan Seconded. Approved.

8.2. Policy and Handbook Updates Jordan

David had mentioned that the policies are out of date. Jordan is going to review and get individual committees to review as needed. The handbook needs to be updated as well.

8.3. 2024 Budgeting Cycle Documents and Timeline Jordan

Jordan plans to write to committees and ask them to consider the timelines for budgetary documents and activity plans. We'd like to put PTP on the agenda for Dec for a budgetary item.

8.4. Long Range Planning / Needs Assessment and Congregation Profile David

BCUC has initiated a number of projects recently that I believe will seriously tax the human and financial resources of the congregation unless we (the Board and others) don't take a serious look at who and what we are and how we do things. Therefore, I propose we initiate a Long-Range Planning Exercise that seriously considers the future of BCUC, and the changes expected in the next few years.

9. Other Business

9.1. **Grace:** for Wednesday, Dec 20th, 2023 Chair

Rev. Kim is doing Grace.

9.2. **Chair:** for Wednesday, Dec 20th, 2023 Chair

David will Chair.

10. Next Meetings: Chair

10.1. **Regular Board Meeting** – Wednesday, Dec 20th, 2023.

11. Closing Prayer Rev. Kim

Rev. Kim closed the meeting with a prayer.

MINISTER'S REPORT
BCUC Board Meeting – November 15, 2023

Here are the highlights of my ministry from October 19 to November 15, 2023:

Worship:

We continue to offer an onsite worship service with live streaming every Sunday. I prepare the order of service and the slides. Music is provided by the BCUC Choir, the CGS/Bell Canto and the BCUC Band with the leadership of Abe & Erin. It was wonderful to see the attendance grow week by week, particularly delighted to see the Sunday School slowly returning. There were new people and guests/visitors attending.

- **October 22** – 21st Sunday after Pentecost / Stewardship 2
With the sudden departure of Rev. Lorrie and with my study leave this week, I requested Nicole Beaudry to lead the worship service. With a short turnaround time for Nicole to prepare the service, I put together the order of service, the slides and the sermon.
- **October 29** – 22nd Sunday after Pentecost / Stewardship 3. This was the last Sunday of the Stewardship Campaign with a focus on Volunteers Appreciation. We enjoyed a cake honouring the volunteers during the coffee hour.
- **November 5** – 23rd Sunday after Pentecost / Remembrance Sunday / Honouring our Veterans and those in Uniform. Angela Starchuk led the storytime with the children.
- **November 12** – 24th Sunday after Pentecost
I preached on the Parable of the 10 Bridesmaids. Abe led the storytime with the children.

Christian Education:

- Facilitated the weekly Lectionary Group in the Shalom Room on Tuesday at 10:30 am on October 10, 17, 24, 31, November 7 and 14.
- Attended the in-person Worship/CE meeting on Wednesday, November 8 at 7 pm.
- Attended the Progressive Learning Circle debrief meeting on October 19.
- Facilitated a Seekers weekly study on the book, *Saving Paradise: How Christianity Traded Love of this World for Crucifixion and Empire* by authors Rita Nakashima Brock and Rebecca Ann Parker on November 6 and 13.
- I met with Sue Morrison, Dana Ducette and Kael Fowler on Nov 12 and discussed the Youth Leader position. I am happy to report that Kael will be leading the UP Youth starting immediately under the mentorship of Dana. Sue is now in the process of putting together a contract for him to sign.

Pastoral & Spiritual Care:

- I continue to offer pastoral and spiritual care to members and adherents through personal and hospital visits, phone calls, and emails. There were some people who dropped by the office occasionally for pastoral care. The coffee fellowship after the church service is also a good time to reach out and connect with people.
- I continue to participate in a weekly simultaneous virtual Prayer Circle every Wednesday at 8 pm from home.
- I led a worship service in Harmer House on October 26.
- I inform Ronalie Abbey of people who need greeting cards (thinking of you, sympathy, get well soon, birthday, etc.) on behalf of BCUC.

- I offered a marriage prep meeting with Rachael & Shion on October 24 and with Ian Pakeman & Seryna Forsyth on Nov 13.
- I officiated the Memorial Service of Doug MacKechnie on November 6 and Margaret Smith on November 10.

Membership Update:

Motion 1: That we approve the request of Vicki Martin to baptize her child, Miranda Martin on December 31, 2023.

Motion 2: That we remove Doug MacKechnie and Margaret Smith from our historic roll due to death.

Other:

- The West End Interfaith Bridge hosted a learning event on Death and Dying at the Jami Omar Mosque on October 27 at 6:30 pm. I was one of the panelists (replaced Rev. Lorrie) who spoke of the them from a United Church perspective.
- I attended the EOORC Fall General Meeting on November 4 at Woodroffe United Church.
- Joined a Clergy Lunch and Meet Up on November 8.

Very truly yours,

Rev. Kim

Quarterly Report Sept 30 2023	Budget	YTD	% Spent
Expenses			
Committees - Service			
Worship - Resources	\$ 450	\$ 273	61%
- Music	\$ 2,750	\$ 1,242	45%
Christian Education - Resources	\$ 1,325	\$ 155	12%
- Banners			
Service & Outreach - Mission & Service	\$ 40,000	\$ 30,000	75%
- OWECC and Local	\$ 9,000	\$ 6,750	75%
- Refuge NOW	\$ 5,200	\$ 2,500	48%
- FAMSAC	\$ 5,100		
- Multi Faith Housing	\$ 3,150	\$ 100	3%
- Educational outreach events	\$ 300		
Membership (CR)	\$ 200	\$ 373	187%
Pastoral & Spiritual Care	\$ 400	\$ 218	55%
Benevolent Fund (minister discretion)	\$ 500	\$ 100	20%
Stewardship (expen in Communications)	\$ 300		
Subtotal - Service	\$ 68,675	\$ 41,711	61%
Committees - Support			
Ministry & Personnel	\$ 296,000	\$ 213,130	72%
Property Management - Operations	\$ 54,100	\$ 30,342	56%
- Office photocopier - Rental contract	\$ 1,800	\$ 1,539	86%
- Office photocopier - use	\$ 800	\$ 658	82%
Telephone, Computer, Internet	\$ 3,050	\$ 2,259	74%
- Mtc&Repair (excludes DF funds)	\$ 17,000	\$ 12,732	75%
Communications - office supplies	\$ 3,200	\$ 798	25%
- displays, bulletin bd, signage	\$ 1,400		
Denominational Assessment	\$ 17,884	\$ 13,413	75%
Trustees (Insurance coverage = \$5M)	\$ 18,000	\$ 14,405	80%
Financial Management (including Audit)	\$ 8,000	\$ 2,341	29%
+ Bookkeeping service	\$ 7,500	\$ 5,591	75%
+ Moodie Scholarship (\$200 dividends)	\$ 200		
<u>GST/HST (PST portion 8%)</u>		\$ 1,288	
<u>GST/HST (GST portion 5%)</u>		\$ 1,710	
Board (Operations; Plan to Protect)	\$ 400	\$ 584	146%
Volunteer Resources			
Transfers to/from Other Funds			
Miscellaneous & Other Expenses		\$ 5	
Subtotal - Support	\$ 429,334	\$ 300,795	70%
Total = Service+Support	\$ 498,009	\$ 342,506	69%
Revenue			
Envelope and PAR Givings			
- Envelope (+ 5%)	\$ 165,000	\$ 76,271	46%
- PAR (+5%)	\$ 170,000	\$ 126,534	74%