

5.2: BCUC Special Event Form

(to be completed and given to Events Committee before Council approval)

Form completed by (name): _____ Date: _____

Event: _____

Proposed date of event: _____ Time: _____

Event leaders: _____

Event participants: _____

Will travel accommodations be made? _____

How will the event be promoted? _____

How will this event be funded? _____

Is financial sponsorship available? _____ If so, what? _____

Who is the designated Treasurer for this event? _____

Have you received the BCUC Financial Record form for this event? _____

Will tickets be sold for the event? _____ Cost of tickets: _____

If so, when and where? _____

Will alcoholic beverages be served at this event? _____

If so, have you received the information relating to the use of alcoholic beverages in BCUC?

Other details? _____

Signed by Chair of Events Committee: _____