

16: The United Church Women (UCW)

16-1: Receptions for Funerals / Memorial Services

1. Responsibility Centre: BCUC United Church Women

2. Rationale or Purpose

This policy is intended to clarify the role of the UCW with respect to requests for receptions following funerals or memorials.

3. Policy Statement

At the request of a member of the congregation or the Minister, the UCW of BCUC will provide a reception following the funeral or memorial service for the family of a BCUC member or adherent. These services will be available to non-members only under exceptional circumstances.

4. Scope

This policy applies to all requests for receptions following funerals or memorial services.

5. Procedures

Generally, the Church Office will receive the request for a funeral reception from the Minister or the family of the departed.

The Office will advise the family of the general policy regarding the provision of a reception and provide a “ballpark” cost of the reception.

The Office will advise the UCW unit leader responsible for that month and specific arrangements will be made directly with the family by the UCW unit leader.

6. Roles/Responsibilities

Responsibility for this policy rests with the UCW.

7. Definitions

8. References

9. Approval authority: Church Board

10. Reviewed: UCW: August 17, 2014

Approved: Church Board: September 17, 2014

Replaces: October 2008