

13-2: Local Agency Donations

1. Responsibility Centre: Service Outreach and Social Action Committee

2. Rationale or Purpose

In keeping with its mandate (see item 8 below), BCUC's Service Outreach and Social Action Committee (SOSA) supports the following projects and services out of its operating budget. This list is reviewed annually.

- a) Ottawa West End Community Chaplaincy
- b) Refuge N.O.W.
- c) FAMSAC (community food bank),
- d) Multi Faith Housing Initiative,
- e) appropriate requests for help sent to the congregation.

3. Policy Statement

A portion of the annual operating budget for SOSA is used to support local social agencies on an on-going basis. Requests from other local agencies are not normally considered during the year, but their need may be passed on to the congregation in the Sunday bulletin for private donations by the congregation. If an additional donation seems appropriate authorization to do so would be requested from the Church Board.

4. Scope

This policy applies to all donations made by SOSA on behalf of BCUC to local social agencies

5.Procedures

Decisions as to which charities to support and the level of that support are made by SOSA at the Committee's December meeting. Generally support to 3 or 4 local agencies are identified in the annual SOSA Activity Plan. In situations where funding was not identified in the Activity Plan the funding is to be approved by the Church Board before SOSA authorizes the payment.

The Financial Management Committee makes the payments to the selected charities when instructed to do so by SOSA.

6. Roles/Responsibilities

SOSA is the lead committee for this policy and is responsible for it's review and maintenance.

Financial Management Committee is responsible for the disbursement of the funds at SOSA's request

7. Definitions

8. References

- a) *BCUC Handbook*, mandate of SOSA: *"The committee...keeps informed of social service needs in the community; and plans, develops, coordinates and participates in local outreach programs."*

9. Approval authority: The Church Board

10. Reviewed: SOSA Committee: February 1, 2015

Approved: Church Board: May 20, 2015

Replaces: March 2009